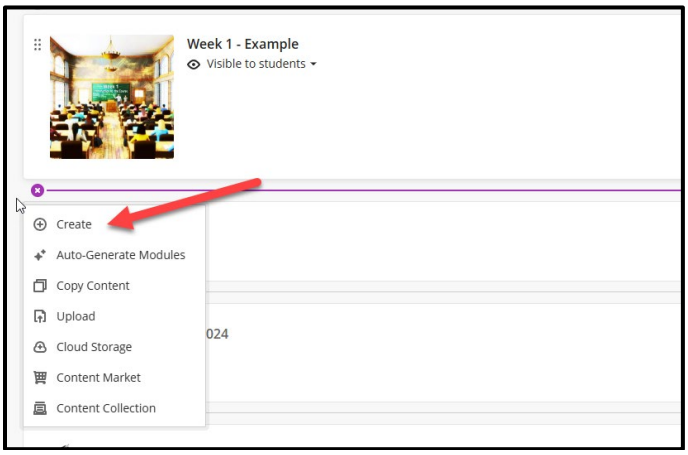
Adding Course and Web Links to Ultra Content

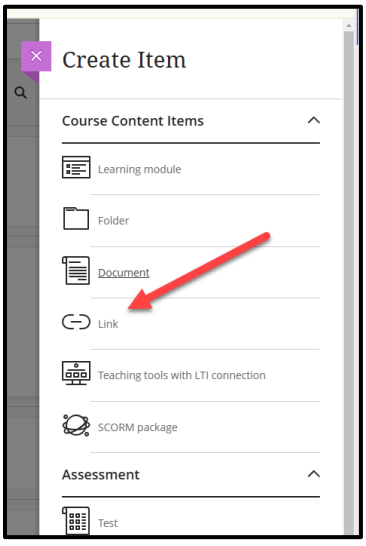
What is a Course Link?

A course link is a shortcut to an existing area, tool, or item in a course. Add course links next to relevant course materials to create a better experience for students. For example, you may want students to revisit an earlier reading assignment to reinforce their learning before a quiz. Course links provide access to target content without extra scrolling and clicking to find the target item's original location.

When you create a course link, it appears on the **Course Content** page as a link icon layered over the target item's icon. For example, a course link to a learning module will appear on the page with the link icon layered over the learning module icon.



To add a link, select **Create** by selecting the plus option on the **Course Content** page where you want your link to appear. This opens the **Create Item** panel..

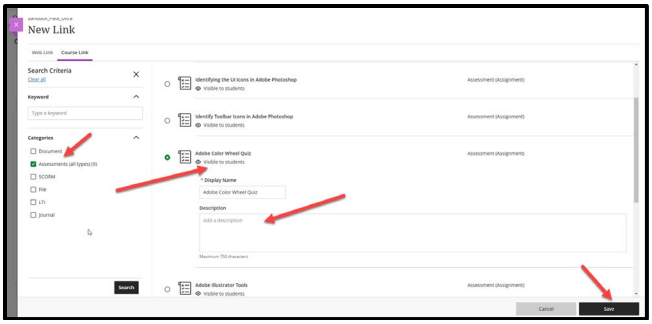


Select the **Link** option.

This opens a New Link page with two tabs:

- **Create Web Link** (for linking to websites external to a course)
- **Create Course Link** (for linking to content within a course)

When linking to outside resources on the web like YouTube, ensure all relevant information is filled in, visibility is turned on, and the description is complete before saving. Be mindful that some websites require students to log in before engaging with the linked content. YouTube now requires a login to prevent bot usage on their platform.



Select the **Create Course Link** tab to add a course link.

To search for the target content item, type a keyword. You can also select one or more checkboxes in the **Categories** list. When you add a course link at the root or top level of the **Course Content** page, you can add course links to any content item, including **Document, Assessments (all types), SCORM, File, Journal, Folder, and Learning Module**. When you add a course link to nested content, the option to add course links to folders and learning modules is hidden.

Select **Search** to view search results. Select a content item from the list displayed. Once an item is selected, you can edit **Display Name**. If your target item has a description, it's included here. You can edit or add a description. Changing the display name or description on this page doesn't affect the target item's display name or description.

Notice that the link types look a bit different. Web links show up as a link by itself, and a link to course content has an icon depicting the content with a smaller link sitting above it.

You can edit release conditions and whether students can see the content by selecting the student visibility menu under the title display.

You can create course links for most course materials and activities. Keep in mind these exceptions:

- You can’t create course links for discussions and web links.
- You can't move into another folder or learning module a course link to a folder or learning module. A warning message displays if you try to move a course link in this way.
- You can’t use course links with learning modules where force sequence is enabled. This would allow users access to content they shouldn't yet access.
- If a course link exists in a learning module, it's not possible to enable force sequence.

Copying content

When a course is copied into a new course, course links are updated to link within that new course. There are exceptions:

- You can’t copy course links for third-party content (LTI).
- When copying or converting a Learn Original course to a Learn Ultra course, the copy process excludes course links for folders, learning modules, and web links. The conversion report includes an exception for course links and explains their removal.
- You can't copy into another folder or learning module a course link to a folder or learning module. The option to copy course links to folders and learning modules is hidden if you select the Copy Content option from the + menu while inside a folder or learning module.