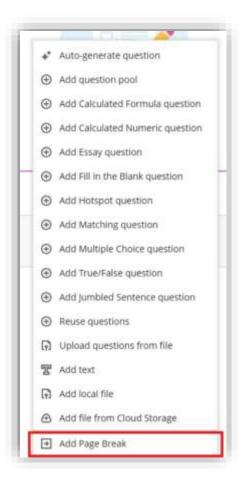


## **Adding Media to a Blackboard Test**

First, click the + button to add an item to the test.

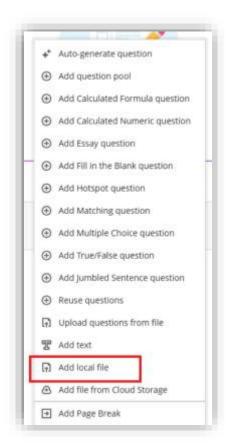


It is recommended that you create page breaks between questions using audio to avoid any issues that may arise with question randomization. Create a page break before the audio.





Next, add a local file.

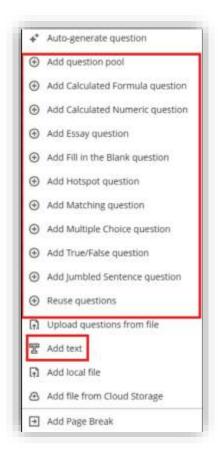


The file will appear after the page break. Remember to Save it.





Now, add questions that address the media. If you're asking more than one question, it is recommended that you add text stating something to the effect of "For questions X to Y, reference the media above."



When you're ready to repeat the process for another file or move on to questions that don't reference any media, create another page break.

NOTE: Randomizing questions will result in mismatched questions and media items if you're using multiple media items within pages. For best results with randomization, do not include multiple media items within a page.

