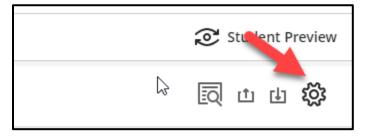


Adjusting Grade Schemas in Blackboard Ultra

Content	Calendar	Announcements	Discussions	<u>Gradebook</u>	Messages	Analytics	Groups	

When trying to change the grading schemas in Ultra, you will need to select **Gradebook** and then proceed to the cog wheel settings control.



The **Gradebook Settings** will open and **Manage Grade Schemas** will need to be clicked on to make changes to the grading structure of the course.

×	Sandbox_Pate_Ultra Gradebook Settings
	Grade Schemas
	Grading schemas map percent ses to letter grades or some other notation ^s , reporting performance.
t \$	<u>Manage Grade Schemas</u> Student Performance

Here you can click on any of the pre-populated letter grades and adjust the beginning scale number.

Sandbac, Vate, Ultra Grade Schemas						
Grade schemas 🛞 Add	Letter 🖉					
Letter	Grade Name	Grade ange %				
-	A+	97 and 100	a			
	A	94% and less than 97%				
	A-	90% and less than 94%				



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Sandbox_Pate_Ultra Grade Schemas			
Grade schemas 🛞 Add	Letter 🖉		
Letter	Grade Name	Grade Range %	
-	A+	97% and 100%	
	F Grade Name Required	95.5 and less than 97%	ŵ
	A	94% and less than 95.5%	
		90% and less than 94%	

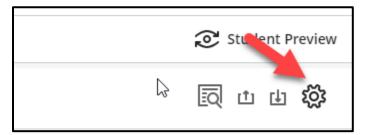
You can add, edit, and delete grade schemas based on the course needs. If the grade and range need to be added, you will hover between the upper and lower grade and a purple highlight with a + sign will appear. If you are trying to delete the grade entirely, you will select the 3 ellipses at the end of the grade row and choose **Delete**. Editing a grade or parameter would require the 3 ellipses to be selected and then **Edit** chosen to open the grade and point range back up.



Adding a Category in Blackboard Ultra

Content	Calendar	Announcements	Discussions	<u>Gradebook</u>	Messages	Analytics	Groups	

When trying to add a category in Ultra, you will need to select **Gradebook** and then proceed to the cog wheel settings control.



You will scroll down to Grade Categories and select Add New Category.

Grade Categories				
Grade categories are groups of similar pursework. You can add custom categories to the gradebook.				
	Add New Category			
Ø	Journal			
	Discussion			
	Test			
*=	Assignment			
	Exam			
â	Homework			
B	Presentation			
	Quiz			

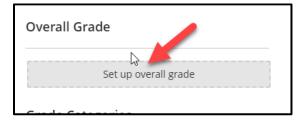




Here you will give the grade category a name. You may need to review any assignment created with another category and make those changes accordingly to reflect the new category name.

×	Set up overall grade						
	Grade Categories						
	Grade categories are groups of similar coursework. You can add custom categories to the gradebook.						
	Add New Category						
÷	Type a category name Example Category X						
	Journal						

Next, you can set up point values and percentages to obtain the overall grade. Choose **Set up overall** grade.



If you are choosing weighted percents choose the weighted calculation.

Overall Grade Calculation	
Choose the format to calculate the overall grade for your course:	
 Points Show example Weighted 	\sim
Show example	
 Advanced Use the formula editor to create a bespoke calculation for the overal 	grade
Cancel Next	



At this point a list of grade categories will populate. You can adjust values and see what assignments fall under each category by selecting the down arrow on the right side of the grade category. Remember the grade percentages must total 100%. Save and close to keep any new settings.

Sandboc,Fate, Uliva Overall Grade	
Select a Calculation Type	Overall Grade Settings
Ports Weights Advanced Assign percentage values to pating categories and items for an overall grade worth 100%. <u>Hale instructions</u> • • United (p) in nem from to category to weigh in independently. • • United (p) in nem from the category to weigh in dependently. • • United (p) in nem from an category to the system and balance their percentages. • • balance (p) items and categories from the overall grade categories. •	The overall grade helps students keep track of their performance in your course. The overall grade is calculated using relative weights for gradebook to the categories. Select how the overall grade is displayed Litter
Test 50 Items @ Edit calculation rules	6 11.12 % Ø V
Assignment 15 litems @ Edit calculation rules	6 11.11 m Ø V
Discussion 1 Rem @ Extraction rules	6 11.11 % Ø V
Exam O Rems G Edit calculation rules	6 11.11 (b) Ø V
Example Category	