

# Setup

If you are setting up an Edfinity coordinated course and integrating it with Blackboard, please carefully read and follow these instructions to ensure that the integration works properly.

1. Create your Blackboard courses.
2. Create your [Edfinity coordinator section](#).
3. Create a member section for each Blackboard course. See [Creating and sharing a member section in a coordinated course](#) for more information.
4. In each Blackboard course, create deep links to the appropriate Edfinity member section. **Do not create deep links to the coordinated section.** You have the option of passing back individual grades (default) or a single course-level grade. See [Integrating Blackboard with Edfinity](#) for more information.

## Transferring a student between member sections

To transfer a student between member sections:

1. Within Blackboard, enroll the student in the new course.
2. Within Edfinity, transfer the student to the member section corresponding to the new Blackboard course. See [Transferring a student to a different member section in a coordinated course](#) for more information.
3. **Note: If you have configured Edfinity to pass back individual assignment grades, you will need to take additional steps to ensure all grades are transferred.**
  1. You will need to export and re-import the student's grades between courses in Blackboard. From the Blackboard Grade Center in the old course, download the student's grades, and then upload them into the new course. Make sure your column headers match and the grades are imported into the right assignments.

2. Alternatively, you can ask the student to revisit each of their assignments by clicking on the deep links from Blackboard. This will cause Edfinity to re-post the student's grades to the new course.
4. Remove the student from the old Blackboard course.

The above process ensures that all student work is preserved after the transfer is completed.