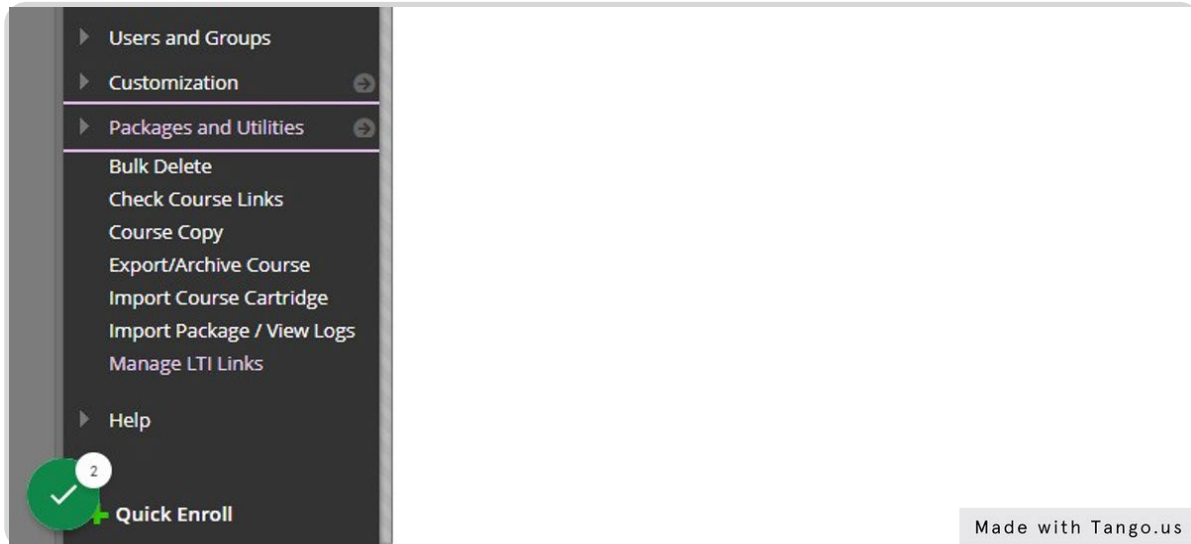




IMPORTING ALL TESTS, QUIZZES, AND SURVEYS

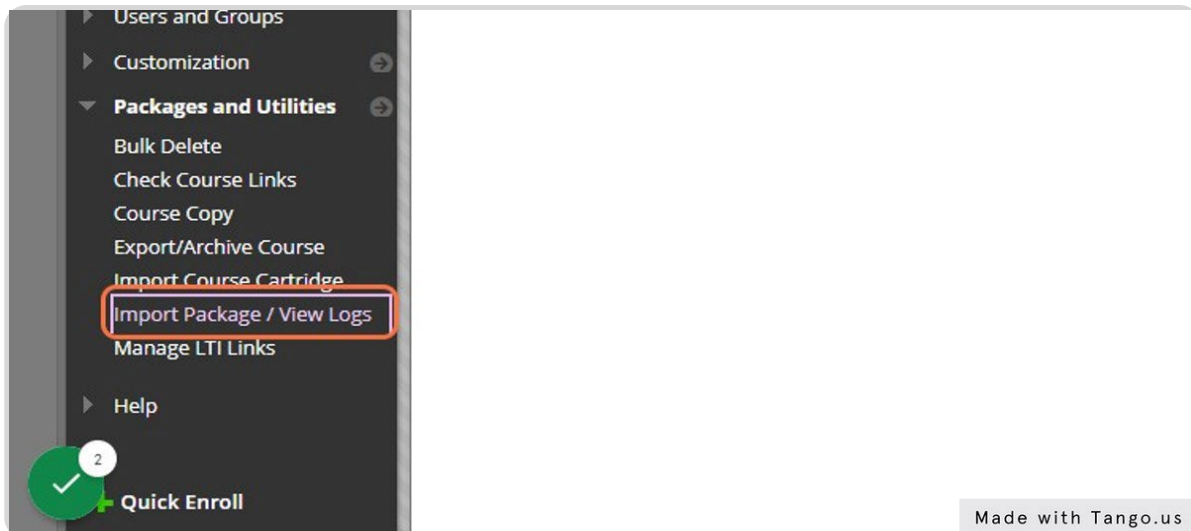
Step 1

Click on Packages and Utilities



Step 2

Click on Import Package / View Logs





Step 3

Click on Import Package

Import Package / View Logs
Import a package file of course content for use in the course. Compatible pack also listed on this page. You must have the proper permissions to perform this

Import Package

IMPORT/COPY LOG NAME
CourseCopy_20WINTR-2093_20201203010927_detailed.txt

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Step 4

* Destination Course ID 20WINTR-2093

SELECT A PACKAGE
*Click **Browse** to locate the course package:*

Uploading large packages may take a long time.

Select a Package

Selected File File Name **ExportFile_20WINTR-2093_20220204013822.zip**

INSTITUTIONAL HIERARCHY NODES
Click Find Node to search for the nodes you would like to add this course to.

Add Node

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Step 5

Select "ExportFile_20WINTR-2093_20220204013822.zip" as an example, from the file upload menu. Check Tests, Quizzes, and Pools, and then choose submit to import the bank.

A screenshot of a web application interface. On the left is a dark sidebar with a list of menu items: Glossary, Goals, Journals, McGraw-Hill Higher Education, Media Gallery, Microsoft Teams, Pearson's MyLab & Mastering, Research and Adopt Course Materials, Respondus LockDown Browser, and Rubrics. On the right is a light-colored settings panel with several checkboxes: Enrollment Options, Language Pack, Navigation Settings, Tasks, Tests, Surveys, and Pools (which is checked and circled in red), and Wikis. A horizontal line is visible below the Wikis checkbox. In the bottom right corner of the settings panel, there is a small grey box with the text "Made with Tango.us".