



# Academic Technology

## JACKSONVILLE UNIVERSITY

### One Button Studio Best Practices

#### Tip #1:

##### Script your video

- plan what you're going to say
- practice
- have cue cards if you need them

#### Tip #2:

##### Clothing choices

- if you're using the green screen, **don't wear green**
- avoid noisy jewelry, distracting patterns, or pastel colors
- look neat; everything will show up on camera

#### Tip #3:

##### Recording

- it's best to keep your recording between three and five minutes; people lose their attention quickly
- if you need more time, you can break your video into smaller sets

#### Tip #4:

##### Posture

- shoulders back, head up straight
- eye contact with the camera, smile
- Count to five before you begin

#### Tip #5:

##### Audio

- project your voice, but don't shout, the microphone will pick you up
- enunciate
- keep your conversation level (shouting vs whispering)

#### Tip #6

##### Presentation

- if you're going to use PowerPoint as well, keep the slides minimalist, so as not to distract your audience

*Remember to have fun and be yourself—the one button studio is here to make things easier for you.*